

Dear Parents,

Our aim is to become a cashless school over time and to this end we are introducing Way2Pay, Ireland's fastest growing Parental Payment System. While Way2Pay is designed to help schools manage, receipt, track and audit school money, it also provides a comprehensive system for parents. Parents can enjoy the ease of paying by text, and/or an online dashboard with lots of information, receipt, history etc. To pay online parents have two options:

PAY BY TEXT MESSAGE

You will receive a Text Message from the School “Please pay for...” Click on the link on your phone

- Enter last 4 digits of your mobile phone number
- Select a bill, agree to T&C and click “Pay Now”. Then enter your Credit Card details to pay

Note: Click on Plus Icon (+) to add payment amount. Paying by text: you will be asked a security question before seeing your bills.

2. PAY ONLINE ON WWW.WAY2PAY.ORG

You can go to Way2Pay online and enter your user name and password details to access your dashboard

- Log on to www.way2pay.org
- Click – Login
- Enter Mobile phone number for your Username & Password

This will allow you to Login at any time and view all activities and bills from your child’s school. In your Way2Pay dashboard you can see all activities for all your childrens including payment history and up-coming bills. You can store your card details, pay by instalments, up-load credit and make financial plans.

IF YOU FORGET YOUR PASSWORD

Simply go to Way2Pay.org, enter your phone number and click to receive a new link to pay any outstanding bills.

Note: Click on Plus Icon (+) to add payment amount. Paying by text: you will be asked a security question before seeing your bills.

HELP

Way2Pay offers support directly to parents so if you are having any difficulty using any of the options above please get in touch directly with their help desk on **01-8041269** during office hours or email support@way2pay.ie.

We thank you for using Way2Pay and help our school in our aim to go cashless.

**Thank you,
Principal**